**Job title:** Innovation and Engagement Facilitator

**Salary range and conditions:** Grade 7P

**Department/Division:** School of Computing and Communications

**Reports to:** CyberFocus Place Based Impact Acceleration Account (PBIAA) Project Manager

**Reportees:** none

**About the CyberFocus Place Based Impact Acceleration Account (PBIAA) Project**

The CyberFocus consortium, led by Professor of Cyber Security Dan Prince, has opened its first funding call under the EPSRC Place-Based Impact Acceleration Account.

CyberFocus is a UKRI-funded initiative designed to strengthen the North West Cyber Corridor by connecting academic expertise with regional challenges.  The project aims to support collaborative activity that apply cutting-edge research to the pressing cybersecurity needs of businesses, public services, and communities.

The funding opportunity is designed to:

* Translate cyber research into real-world impact
* Foster public engagement and trust in digital systems
* Inform regional or national cyber policy
* Build sustainable academic–external partnerships

**Job Purpose**

As Innovation and Engagement Facilitator, the postholder will be central to the successful facilitation of innovation and engagement activities across the CyberFocus programme. This includes the facilitation and delivery of sandpits, workshops, innovation catalysts, and other engagement activities within the programme, as well as enabling the successful implementation of collaborative innovation work across partners and funded projects. The role will work closely with academic, civic, and industry stakeholders to ensure successful collaboration and engagement across the CyberFocus innovation programme.

**Key Responsibilities and Duties**

* Take an active role within the CyberFocus Innovation Programme, supporting the planning and facilitation of catalysts, sandpits, workshops, and other engagement activities.
* Support collaborative projects from concept through to delivery, working with researchers and stakeholders to support their sustained engagement with the programme and acting as a key contact throughout.
* Support the development of plans based on the outcomes from the Innovation programme and catalyst sessions, using insights to understand stakeholder needs and foster further collaboration through targeted engagement activities across the project ecosystem.
* Support innovation programme tracking and improvement, including KPIs and impact metrics for reporting, evaluation, and impact cases.
* Ensure innovation and engagement activities are aligned with programme delivery needs across academic, civic, and industry partners.
* Any other duties commensurate with the grade of the role and agreed by the CyberFocus PBIAA Project Manager.

**Values**

In pursuit of our Vision and in keeping with our Purpose, we work to uphold our values:

* We respect each other by being open and fair and promoting diversity.
* We build strong communities by working effectively together in a supportive way.
* We create positive change by being ambitious in our learning, expertise and action.

Note: The duties outlined above are not intended to be exhaustive and may change as the needs alter in line with current agendas. This job description will be subject to periodic review and amendment in accordance with emerging needs.